

**MINUTES OF THE CABINET MEMBER SIGNING  
TUESDAY, 10 MARCH 2015**

**Present:** Cllr Jason Arthur, Cabinet Member for Resources & Culture

**In**

**Attendance:** David Hatley – Head of Supplier Manager, IT  
Philip Slawther – Principal Committee Coordinator

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
<b>HSP33.</b>	<b>URGENT BUSINESS</b>  None.	
<b>HSP34.</b>	<p><b>PROCUREMENT OF A MANAGED PRINT SERVICE FOR THE LONDON BOROUGH OF HARINGEY</b></p> <p>The Council has a mixed fleet of standalone printers and multifunctional print devices (MFD's) which are no longer fit for purpose within our new office environments. The Cabinet Member noted that a new fleet of modern printers would allow the Council to manage and monitor printing much more closely to ensure value for money.</p> <p>A report was tabled seeking Cabinet Member Approval for the award of contract for the provision of a Managed Print Service to Konica Minolta Business Solutions (UK) Limited. The award of contract was conditional on the completion of due diligence by both parties. It was noted that the contract would run for a period of three years with an option to extend for a further two periods of one year each.</p> <p><b>RESOLVED</b></p> <p>That the Cabinet Member:</p> <p>I). Agreed to award the contract for the provision of a Managed Print Service to Konica Minolta Business Solutions (UK) Limited. This award of contract will be conditional on completion of due diligence by both parties including the Bidder reviewing all of the Council's estate and the Council establishing that the technology will operate in its environment; and</p> <p>II). Agreed that If the due diligence is successful, final confirmation of the award be delegated by the Lead Member to the Chief Operating Officer; and</p> <p>III). Agreed that if the due diligence leads to an increased cost or inability to provide the services bid for, then the award would not be confirmed and if appropriate, the Cabinet/Cabinet Member may be approached to approve an award to the second highest scoring bidder; and</p> <p>IV). Agreed that the contract will run for a period of 3 years with an</p>	

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	option to extend for a further two periods of one year each. This will represent a total anticipated cost over the 5 years of £1.2m which represents a saving of £125k over the current arrangements.	
<b>HSP35.</b>	<b>NEW ITEMS OF URGENT BUSINESS</b>  None	
<b>HSP36.</b>	<b>EXCLUSION OF THE PRESS &amp; PUBLIC</b>  N/A	
<b>HSP37.</b>	<b>PROCUREMENT OF A MANAGED PRINT SERVICE FOR THE LONDON BOROUGH OF HARINGEY</b>  N/A	
<b>HSP38.</b>	<b>ANY NEW ITEMS OF URGENT EXEMPT BUSINESS</b>  None	